



MENTAL HEALTH CLINICIAN

REPORTS TO: CLINICAL DIRECTOR

COMPENSATION: COMMENSURATE WITH EXPERIENCE

EXEMPT STATUS: SALARIED, EXEMPT

COMMITMENT TYPE: PART-TIME, ON-GOING

BASE OF OPERATIONS: ROCKWALL, TX

JOB SUMMARY:

Provide assessment, education and treatment services to children and adults impacted by abuse and trauma as an integral part of the Children's Advocacy Center for Rockwall County (CACRC). Work in partnership with other CARC staff, and all multidisciplinary team (MDT) members to mobilize and strengthen the MDT approach to the prevention, intervention, investigation, treatment, and prosecution of child abuse.

ESSENTIAL FUNCTIONS:

Provide direct client services to child and adolescent victims of abuse and their non-offending family members.

- Provide individual, play, group, and/or family therapy
- Establish a schedule that designates 65% of time to direct client contact
- Conduct regular assessments
- Keep current all case records and documentation
- Provide crisis intervention as needed
- Provide referrals to mental health resources in the community
- Keep therapeutic skills current through on-going continuing education
- Exhibit sensitivity to and awareness of unique needs of minority cultures and diverse ethnic groups
- Display excellent work ethic
- Assess client functioning and develop individualized treatment plans
- Prepare and present cases for clinical review
- Coordinate with Supervisor on all cases needing psychiatric/psychological consultation
- Support victims in the court process
- Provide court testimony
- Attend weekly supervision with Clinical Director
- Attend monthly peer supervision with CACRC Clinical Department
- Participate in quarterly regional peer reviews

- Comply with CACRC Policies and Procedures Manual
- Comply with Clinical Department Policies and Procedures
- Know and adhere to all ethical guidelines and rules as set forth by the appropriate licensing board and federal law

Serve as a member of an interagency multi-disciplinary team

- Attend monthly CACRC staff meetings
- Participate in Strategy Sessions
- Communicate with the MDT regarding victims' progress/emotional state
- Consult and collaborate with the MDT to work towards the mission of the CACRC

Miscellaneous duties as assigned, including (but not limited to)

- Assist with general CACRC operations as needed
- Participate in community and special events
- Participate in a CACRC committee as needed
- Travel for on-going professional development as required
- Be available at least one evening per week

JOB REQUIREMENTS AND QUALIFICATIONS:

- **Education:**
 - Master's Degree in a mental health-related field from an accredited university
- **Training (licenses and certifications):**
 - LPC or LCSW, current and in good standing with the state of Texas
- **Experience:**
 - 3 years professional counseling experience with children, adolescents, adults, group and individual therapy
 - Prior experience working with abused children
 - Experience with court testimony preferred
 - Prior work with CPS, law enforcement agencies, and district attorneys' offices preferred
- **Knowledge Requirements:**
 - Demonstrated knowledge of and skills in play, individual, family, group and filial therapy
 - Ability to function collaboratively within a team environment, and take initiative
 - Thorough knowledge of child abuse dynamics
 - Proficiency with Microsoft Office suite (Word, Excel, and Outlook)
 - Read, write, and speak English fluently
 - Bi-lingual (English/Spanish) preferred

- **Physical Requirements:**

- Sitting, standing, walking, bending, stooping, reaching, squatting, kneeling and other movement required in dealing with children.
- Lifting of office materials (up to 25 lbs.)
- Moderate independent travel by private auto required

OTHER INFORMATION:

- Must be dependable.
- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2–3 days.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Employment dependent upon the successful completion of a background check, including criminal and CPS clearances.